

Sherman – Denison Metropolitan Planning Organization (MPO)  
**POLICY BOARD**  
**AGENDA**

Wednesday, October 12, 2016 @ 10:30 am  
Grayson County Courthouse,  
Commissioners' Court  
100 W. Houston, Sherman, Texas

Please visit our MPO website [www.sdmpo.org](http://www.sdmpo.org) for background materials under the "Committees/Meetings" link or under "News and Announcements" at our home page.

- I. Call to order
- II. Acknowledgment of Quorum by Chairman
- III. Passing of the Gavel to New Chairman and welcome new Small City Representative

**Action Items:**

- IV. Review and Approval of Minutes of August 12, 2016 Meeting
- V. Review and Approve Amendment to the 2017-2020 Transportation Improvement Program (TIP) – Discussion/Action
- VI. Executive Session – Pursuant to Texas Government Code 551.074 (Personnel Matters) – Discussion/Action
- VII. Review and Approve Inter-local Agreement Between Grayson County and the Sherman-Denison MPO Regarding Position of MPO Director/County Engineer

**Information/Presentation Items:**

- VIII. Presentations/Discussion – Update from October 4<sup>th</sup> TEMPO Meeting
- IX. Announcements  
(*Informal Announcements, Future Agenda Items, and Next Meeting Date*)
  - TAC Next meeting date November 16, 2016
  - MPO Policy Board Next meeting date December 7, 2016
- X. Public Comment Period
- XI. Adjournment

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**PUBLIC COMMENT PERIOD** - At the conclusion of all other agenda items, the MPO Policy Board (PB) will allow for a public comment period, not to exceed fifteen minutes, to receive public comment on any other matter that is under the jurisdiction of the PB. No action will be taken. Each speaker will be allowed a maximum of three minutes. The use of a single spokesperson to represent a group of people is encouraged. Where there are large numbers of persons who wish to address the PB on a single matter, the Chairman may decrease the amount of time available to each person who wishes to address the PB. Speakers must be signed up prior to the beginning of the public comment period.

All meetings of the Sherman-Denison Metropolitan Planning Organization (MPO) are open to the public. The MPO is committed to compliance with the Americans with Disabilities Act (ADA). Reasonable accommodations and equal opportunity for effective communications will be provided upon request. Please contact Julie Lollar at the County Judge's Office at 903.813.4228 at least 24 hours in advance if accommodation is needed.

*The above notice was posted at the Grayson County Courthouse in a place readily accessible to the public and made available to the Grayson County Clerk on October 7, 2016.*

NOTE: The MPO Policy Board (PB) agenda/packet is only distributed digitally, no paper copies will be sent. If you need a printed copy please contact MPO staff.



Karl D Welzenbach

The MPO Policy Board may retire into **EXECUTIVE SESSION** pursuant to the Texas Government Code, Chapter 551, Subchapter D, to discuss any item posted on this agenda and take appropriate action as necessary.

1 SHERMAN-DENISON MPO  
2 POLICY BOARD  
3 SPECIAL MEETING  
4 Grayson County Courthouse  
5 Commissioners' Court  
6 August 12, 2016 9:00 a.m.  
7

8 **Board Members Present:**

9 Grayson County	Judge William Magers, Chairman
10 City of Sherman	Mayor David Plyler, Vice Chair
11 City of Denison	Mayor Jared Johnson
12 Small Cities Representative (City of Howe)	Mayor Jeff Stanley

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14  
15 **Board Members Absent:**

16 Texas Department of Transportation	Paul Montgomery, P.E., District Engineer
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18 **Ex-Officio Members Present:**

19 None

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21 **Ex-Officio Members Absent:**

22 None

23  
24 **Non-Voting Members Present:**

25 None

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27 **Non-Voting Members Absent:**

28 Federal Highway Administration (FHWA)	Barbara Maley
29 Texas Dept. of Transportation	Nick Page

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32 **Technical Advisory Committee Members Present:**

33 City of Denison	Judson Rex
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36 **Staff Present:**

37 Sherman-Denison MPO	Karl Welzenbach
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39 **Guests Present:**

40 City of Sherman	Robby Hefton
41 McManus & Johnson	Len McManus
42 LMMB Star	Eric Greenman

43  
44  
45

1 **I. Call to Order -**

2  
3 Chairman Magers called the meeting to order at 8:00 a.m.  
4

5  
6 **II. Acknowledgment of Quorum by Chair -**

7  
8 Chairman Magers declared a quorum of the Policy Board present.  
9

10 **III. Discuss and Take Possible Action in Finalizing Amendment to 2017-2020 TIP**

11  
12 Mr. Welzenbach noted that he had provided two large 11X17 sheets – one shows the total cost  
13 and distribution of projects in the 2017-2020 TIP as it was adopted and the other provides a list  
14 of possible projects to amend into the TIP including an option as recommended by staff.  
15

16 Staff is requesting approval to put the proposed amendment out for public comment. The Board  
17 agreed to the proposed list and added to the recommended list the bridge replacement over Sand  
18 Creek on FM 1417.  
19

20 Chairman Magers asked about a project for the City of Howe ... he was under the impression  
21 that they were requesting a project to move forward. Mr. Welzenbach stated that that was  
22 correct but that the process was a little longer since the Board would first have to amend the  
23 MTP and then the TIP. That process could begin in October.  
24

25 The Chairman then digressed to discuss the issue of engineering studies of the projects in the  
26 TIP. He noted that Sherman has an executed Advanced Funding Agreement (AFA) and Denison  
27 has not. Judge Magers also noted that the County will have about \$2.75 million set aside from  
28 the ROW fund to help fund these engineering studies. He went on to inform the Board that the  
29 County Commissioners were not averse to having a full-time engineer on staff for the County.  
30 The Chairman also noted that in conversations he has had with other professional engineers – at  
31 TxDOT and elsewhere, that it would be easier to hire a County Engineer than to fill the position  
32 at the MPO.  
33

34 With that said, the Chairman then asked if the MPO Policy Board would consider a hybrid  
35 arrangement whereby the county would hire a full-time engineer and then enter into an Inter-  
36 local Agreement with the MPO to serve as Director.  
37

38 Mayor Johnson stated that he would prefer to go with the arrangement already agreed upon first  
39 – in which the county agrees to cover half the cost of the Director's salary up to \$60,000. If after  
40 4 or 5 months nothing has moved then the Board should revisit the situation. Discussion ensued  
41 regarding the criticality of time in moving these projects forward. Mayor Johnson revised his  
42 suggestion and stated that it might be best to post the job notice as is and have this discussion as  
43 an agenda item on the next scheduled board meeting in October.  
44

1 Mayor Johnson then moved to accept the amendment to the 2017-2020 TIP as recommended and  
2 with the agreed upon modification and put it out for public review and comment. The motion  
3 was seconded by Mayor Plyler. Motion passed,  
4  
5

6 **IV. Discussion and Take Possible Action on Transmittal of Letter to Secretary of**  
7 **Transportation**  
8

9 The Chairman stated that with the exception of deleting an incomplete sentence on the second  
10 page he asked for approval by the Board to send this letter out to the Secretary and other  
11 interested parties.  
12

13 Motion to table was made by Mayor Stanley, seconded by Mayor Johnson, and carried  
14 unanimously.  
15

16 **V. Public Comment**  
17

18 No public comment.  
19

20 **VI. Adjournment**  
21

22 Chairman Magers asked the Board's indulgence and take up this item at the very end of the  
23 agenda.  
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25 Having no further business, Chairman Magers adjourned the meeting at 8:30 AM.  
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29 Bill Magers  
30 Chairman  
31 MPO Policy Board  
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Sherman-Denison Metropolitan Planning Organization (MPO)  
AGENDA ITEM VI  
ACTION ITEMS

October 12, 2016  
Review and Approval of Amendment to the 2017-2020 TIP

**BACKGROUND:**

This proposed amendment to the 2017-2020 Transportation Improvement Program (TIP) has been reviewed by the TAC and has been made available for public review for over 30 days. The TAC is recommending approval of the TIP amendment.

***ACTION REQUESTED:***

*Approval of Amendment to 2017-2020 TIP*

**ATTACHMENTS:** *click underlined items for attachment*

- Proposed Amendment (under separate cover)

Sherman-Denison Metropolitan Planning Organization (MPO)  
AGENDA ITEM VI  
ACTION ITEMS

October 12, 2016  
Executive Session

**BACKGROUND:**

Executive Session to discuss and take possible action on Personnel Matters.

***ACTION REQUESTED:***

**ATTACHMENTS:** *click underlined items for attachment*

Sherman-Denison Metropolitan Planning Organization (MPO)  
AGENDA ITEM VI  
ACTION ITEMS

October 12, 2016

Review and Adoption of Inter-local Agreement with Grayson County

**BACKGROUND:**

The Sherman-Denison MPO and Grayson County have agreed to enter into an inter-local agreement to share the cost of a county employed position as County Engineer who will also serve as the MPO Director.

***ACTION REQUESTED:***

*Approval of Inter-local Agreement*

**ATTACHMENTS:** *click underlined items for attachment*

- Proposed Inter-local Agreement between the SDMPO and Grayson County will be distributed prior to the Policy Board Meeting

**STAFF CONTACT:** Karl Welzenbach, 903.771.1451, [kwelzenbach@sdmpo.org](mailto:kwelzenbach@sdmpo.org)